



QWERTY Education Services is a private practice of professionals who offer expert individual tutoring, educational evaluation, and education consultation to students of all ages and their families in our Menlo Park and Palo Alto offices.

Our staff includes a variety of specialists from the fields of learning disabilities, educational psychology, and educational therapy as well as other tutors. There is no pre-set curriculum or program. Students' needs are assessed through discussion and/or other evaluation, then objectives and strategies are designed to address the priorities.

We are committed to building supportive, individual relationships that provide guidance and support to better the lives of a wide range of students.

PROFESSIONAL EDUCATION SERVICES SINCE 1976

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Summer Tutoring Goals:

Use these ideas and others to assemble priorities

Reading

Build decoding, comprehension, and fluency skills. Enjoy exposure to literature.
Manage summer reading requirements:
Formulate a timeline and work on comprehension. Make required assignments more fun, more meaningful, and less stressful.
Plan a Book Club with a friend.

Written Language

Develop strategies for organizing essays and reports.
Take a systematic approach to revision and editing. Improve spelling skills.
Practice printing and cursive handwriting.

Remedial and Enrichment Math

Basic Math, Algebra, Geometry, Trigonometry, Calculus
Learn strategies for tackling word problems and other math challenges.
Increase fluency with math facts.
Review "forgotten" math skills prior to return to school in the fall.
Have fun, positive learning experiences with concrete math activities.

Computer Skills

Develop speed and confidence in typing.
Build communication skills using word processing, PowerPoint, and Inspiration software.

Study Skills

Time Management, Motivation, Test Preparation, Homework and Study Strategies

Foreign Language

Review or preview skills.

Evaluation

Scheduling formal assessments as needed to document learning needs for the upcoming school year



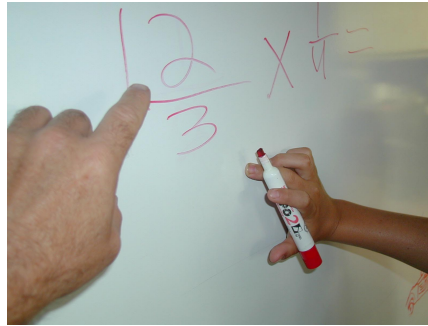
Q W E R T Y

Education Services

Summer Programs

Our expert educators provide individual tutoring services tailored to the needs of each student.

While academic year tutoring often focuses on school curriculum, summer tutoring offers a wider variety of scheduling and programming options. Summer is a chance to help students prepare for the coming year, improving skills in challenge areas and assisting with the completion of summer assignments. It can also be a time to explore new interests. Your child's present tutor or our Education Director can work with you to prioritize goals based on the student's learning needs as well as on practical considerations.



A tutoring relationship is an excellent way to promote confidence, organization, motivation, and study skills in successful students as well as in struggling students. Individual tutoring is an effective means to better understand a student's strengths and weaknesses. A tutoring relationship can be the scaffolding which allows a student to climb to greater heights of direct responsibility for his or her own education.

HOW TO PLAN A SUMMER TUTORING PROGRAM

When should I start my planning? *It's never too early to start planning for summer tutoring.* Our schedules begin filling up for summer in early spring. The sooner you establish a schedule with us, the more likely you are to be able to get the times and days that are ideal. We can often rearrange days and times later as other vacation and activities are confirmed, but it is sometimes difficult to add additional sessions that weren't accounted for early on.

How many sessions should I plan on? Typically, our students attend eight to twenty-four hours of tutoring in the summer. Your total number of sessions may be determined based on curricular goals, financial considerations, transportation arrangements, and other activities planned. We can help you evaluate what might be accomplished for your child in the available time.

Consider the following:

- Some students benefit from a break right after school is out.
- Some students do well to continue their momentum; getting certain tasks done while still "in the school mode" can be desirable. They may prefer completing all commitments then being "off the hook" for a while.
- Some do well having a warm-up period in the week(s) before school, while others will do best to have this a bit earlier so they can have a completely free week before "the grind" starts.

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Labor Day is September 4, 2006.

How do I go about planning a schedule?

We recommend that you start by defining the available windows for tutoring:

- Check the end and start days for the school year
- Check with the tutor about his or her availability
- Block out your family activities (if you don't know exact dates, you can still estimate a number of days or weeks away)

Next, work with QWERTY's staff to develop a plan that can match curricular goals to the time window that is available:

Examples:

- Meet once or twice a week routinely throughout the summer.
- Meet 2-4 sessions per week for 2-4 weeks in a row, and repeat this pattern- once or twice again in the summer. This is probably the most common and often most practical and effective approach for some curricular goals. These "clusters" are especially good when working on writing and revision.
- Meet briefly or intensively in August as a "warm-up" for school.